

MEETING OF THE BOARD OF PUBLIC WORKS
November 12, 2024
Board Room-303 S. Anthony Street, Kennett, MO 63857

Members Present:

John Robertson
Tony Parr
Randy Baker
Towny Sparks

Others Present:

Jamie Chitester, CEO
Crystal Dennis, CFO
Jill Rickman, CHRO
Marty Johnson, COO

Jake Crafton, Mayor
Dennis Pelts, Council Member
Randy Carter, Council Member
Mark Bryant, Council Member

Mr. Robertson called the meeting to order and presented the agenda for approval. Mr. Parr made a motion to approve the agenda. Mr. Sparks seconded the motion, and all were in favor.

The October 22, 2024, meeting minutes were presented. Mr. Baker made a motion to approve all minutes as presented. Mr. Parr seconded the motion, and all were in favor.

The September 2024 preliminary financials were presented. No action was required.

Chief Operating Officer:

Electric – Crews continue to work on reconductoring for the solar generation project. The Christmas decorations downtown have all been hung, with a new addition of strings of lights hanging between the poles.

Gas – Meter change outs related to the AMI project are being finished up. The department is handling all locates while mapping for outage management is completed.

Power Plant – Engine 11 is back in operation. We have enough diesel fuel in storage to generate for four days.

Water/Wastewater Treatment – The SCADA system is still being worked on and staff are preparing for winter treatment operations.

Safety/Facilities – The Health & Safety Fair is this Friday from 8:30-10:30 a.m. in the IT Barn.

IT – There were issues during the domain changeovers that are being worked through and the new website is close to being ready.

Chief Executive Officer:

Sanitation – We did not receive the grant from DRA for the Transfer Station. We are going to have our engineer revise the grant and resubmit. There will be \$3 million due before the end of the fiscal year and another \$1 million after the start of fiscal year 2026. Notes on the Transfer Station permit were received from DNR and our engineer is responding. Engineers and Project Managers are preparing everything so that as soon as the permit is approved, construction will begin. If construction is not complete before we begin Sanitation services for customers, we will have to drive to the other open Transfer Stations. The Compress demolition has been complete, and construction of new offices and warehouse space will begin soon.

Frey Farms – Mr. McVey reported that a motion for summary judgement has been made by Frey Farms. Mr. McVey would like to refile the suit. After discussion, the Board instructed Mr. Chitester to follow Mr. McVey's recommendation.

Miscellaneous general:

- Mr. Parr asked why customers that don't have sewer connections are paying sewer fees? Ms. Dennis reported that she would have to know a specific address to check specifics, but in general that should not occur.
- The next meeting will be December 3, 2024 at 11:30 a.m.
- The Health and Safety Fair will be Friday, November 8th from 8:30 a.m. to 10:30 a.m. at the IT Barn.
- The annual Service Awards Banquet will be Friday, December 13th beginning at 5:30 p.m.

Adjournment:

There being no further business, Mr. Parr made a motion to adjourn the meeting. Mr. Sparks seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary