

MEETING OF THE BOARD OF PUBLIC WORKS  
May 9, 2023  
Board Room-303 S. Anthony Street, Kennett, MO 63857

Members Present:

John Robertson  
Randy Baker  
Towny Sparks  
Tony Parr

Others Present:

Jamie Chitester, CEO  
Crystal Dennis, CFO  
Jill Rickman, CHRO  
Jake Crafton, Mayor  
Mark Bryant, Councilman  
Dennis Pelts, Councilman  
Randy Carter, Councilman  
Scott Hunter, Citizen

Mr. Robertson called the meeting to order. Ms. Rickman asked that the agenda be amended to include discussion and approval of banking services. Mr. Robertson presented the amended agenda for approval. Mr. Baker made a motion to approve the agenda. Mr. Sparks seconded the motion, and all were in favor.

The April 24, 2023 meeting minutes were presented. Mr. Baker made a motion to approve all minutes as presented. Mr. Sparks seconded the motion, and all were in favor.

The preliminary March 2023 financials were presented. No action was required.

Ms. Dennis reported that a request for proposals for banking services was sent to all local banks. Two responses were received. Southern Bank offered the highest interest rate and was recommended to continue as the provider for banking services. Mr. Sparks made a motion to approve Southern Bank as the banking services provider for CLGW. Mr. Baker seconded the motion, and all were in favor.

Chief Executive Officer Updates:

Water/Sewer-Engineering work on Commercial Street has begun. We will be testing 210 houses as part of the lead and copper inventory for Missouri DNR. The SCADA on sewer lift stations is being completed.

Water Treatment-Engineers continue to work on new well specifications and the ground storage tank line extension. We received a \$10,000 fluoride grant and are working on a well abatement grant. The Director will be attending Ecology Day at South School.

IT-There was a fiber outage in Hickory Village. The Electric Department assisted in finding the location of the squirrel chew that caused the outage. Equipment that will allow customers to view their fiber usage is being researched.

Gas-The Gas Department is working on street break repairs and the annual gas leak survey.

Power Plant-Summer generation is beginning and SPP has already issued a resource advisory. Staff are working on a request for proposal for new generation units.

Safety-The new Director is updating the Loss Control Manual and standardizing the safety forms.

Customer Service-Responses to the request for proposal for new billing software are being reviewed.

Frey Farms-No update has been received from the City Attorney.

Hospital-The Certificate of Need was revoked.

SPRA-Mr. Chitester will attend the annual meeting of SPRA the remainder of the week.

Miscellaneous general:

ISO-Mr. Chitester discussed CLGW's plan to help gain points. He noted that the City is able to request a new audit before the expiration of the current audit if they believe they can achieve a new level.

Flood Plain Map Audit-Mayor Crafton shared information about the Flood Plain Map Audit and the potential outcomes for the citizens.

The next meeting will be held **Thursday, June 15, 2023 at 11:30 am.**

Adjournment:

There being no further business, Mr. Baker made a motion to adjourn the meeting. Mr. Parr seconded the motion, and all were in favor.

Attest:

\_\_\_\_\_  
Randy Baker

\_\_\_\_\_  
Secretary