

MEETING OF THE BOARD OF PUBLIC WORKS
January 10, 2023
Board Room-303 S. Anthony Street, Kennett, MO 63857

Members Present:

Bob Green
John Robertson
Randy Baker
Towny Sparks

Others Present:

Jamie Chitester, CEO
Marty Johnson, COO
Crystal Dennis, CFO
Jill Rickman, CHRO
James Waynick, City Council Member
Scott Hunter, City Council Member
Jason MacDonald, Fisher & Arnold
Gary Figgins, Citizen
Towny Sparks II, Citizen
Chancellor Wayne, Mayor
Marco Parr, Sharp Consultant
Chris Sharp, Sharp Disposal
Jeremiah Haugabrook, CAMO
John Dewberry, CAMO
Trina Bell, Delta Dunklin Democrat

Mr. Green called the meeting to order.

Due to the meeting guests being in attendance to hear the discussion regarding trash billing, Mr. Green moved to address that agenda item first.

Trash Billing: Mr. Chitester stated that he received the City-wide trash service agreement last night from the city attorney. Mr. Chitester has asked the Customer Service Director to review the contract and provide feedback. Due to potential billing issues, staffing requirements, and cost to bill trash service, Mr. Chitester recommended that CLGW not be involved in trash billing. Following his recommendation there was a lengthy discussion with questions and concerns brought forth by many in attendance at the meeting. Following the discussion, Mr. Robertson made a motion for CLGW management to provide a report to the Board regarding trash billing. Mr. Baker seconded the motion, and all were in favor.

A short break was held, and the following attendees exited the meeting: Gary Figgins, Towny Sparks II, Marco Parr, Chris Sharp, Jeremiah Haugabrook, and John Dewberry.

The December 13 minutes were presented. Mr. Robertson made a motion to approve all minutes as presented. Mr. Baker seconded the motion, and all were in favor.

The November 2022 preliminary financials were presented. No action was required.

The December 2022 expenditures were presented. Mr. Robertson made a motion to approve the expenditures as presented. Mr. Sparks seconded the motion, and all were in favor.

Officer Elections: The floor was opened for nominations. Mr. Robertson nominated Mr. Green for President, himself for Vice President, and Mr. Baker for Secretary. No additional nominations were presented. Mr. Robertson made a motion to accept close nominations and approve the presented slate of officers. Mr. Baker seconded the motion, and all were in favor.

The Performance Appraisal and Wage Review Policy was presented for approval. Mr. Baker made a motion to approve the policy as presented. Mr. Sparks seconded the motion, and all were in favor.

Chief Operating Officer Updates:

Mr. Johnson reported that during winter storm Elliott, the Power Plant generated and saved close to \$200,000 by avoiding purchasing power at extremely high rates.

Chief Executive Officer Updates:

Mr. Chitester spoke with ISO this morning. ISO will be in Kennett on Thursday to meet with the Fire Department. ISO was able to update the data with the reports submitted from CLGW and it is promising that our score will increase. A Hospital Committee member has requested the use of the solar property land for potential hospital development. The Board agreed that if a hospital need the property for development, that the property would be donated to them.

Water Study Recommendations:

Jason MacDonald from Fisher & Arnold Engineering provided a report on the water hydraulic study. The report was broken down into Zones. Each Zone had a plan to increase flow and a cost estimate to achieve that flow.

[Note: Trina Bell entered the meeting at this point.]

Mr. MacDonald noted that it would require the planned work to be complete in each Zone to reach maximum flows throughout the system. However, work done in each Zone will provide a benefit to flow.

The Board instructed Mr. Chitester to request funds from the City's ARPA funds, (Mr. Hunter reported that this request would need to be made to the Finance Committee.) make a priority of automation for the Water Treatment Plant and provide a report with recommendations on the water hydraulic study-to include how it will be funded.

[Note: Mayor Wayne and Mr. Hunter exited the meeting.]

Miscellaneous general:

Mr. Robertson asked management to research sewer charges on sprinkler water meters.

The next meeting will be held **Tuesday, January 24, 2023 at 6:30 pm.**

Adjournment:

There being no further business, Mr. Sparks made a motion to adjourn the meeting. Mr. Baker seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary