

MEETING OF THE BOARD OF PUBLIC WORKS  
November 11, 2022  
Board Room-303 S. Anthony Street, Kennett, MO 63857

Members Present:

Bob Green  
John Robertson  
Randy Baker  
Towny Sparks

Others Present:

Jamie Chitester, CEO  
Marty Johnson, COO  
Crystal Dennis, CFO  
Jill Rickman, CHRO  
Randy Carter, City Council Member  
James Waynick, City Council Member  
Jason MacDonald, Fisher & Arnold

Mr. Green called the meeting to order.

The October 11, 2022 minutes were presented. Mr. Robertson made a motion to approve the minutes as presented. Mr. Baker seconded the motion, and all were in favor.

The September 2022 preliminary financials were presented. No action was required.

The October 2022 expenditures were presented. Mr. Robertson made a motion to approve the expenditures as presented. Mr. Baker seconded the motion, and all were in favor.

Ms. Dennis presented Task as the administrator for CLGW's Flex Spending Account for approval. Mr. Baker made a motion to approve the policy as presented. Mr. Robertson seconded the motion, and all were in favor.

Chief Operating Officer Updates:

Electric: Working at Kennett High School for the new FEMA facility.

Water Treatment: No updates have been received on the grant submitted.

Gas: The PSC will be onsite for an inspection on November 14-15. A strip of gas was purchased to hedge against volatile pricing. Leak surveys are complete.

Power Plant: Lowered the price sensitive demand bid due to the drop in LNG prices. In September the plant generated 660 hours with a savings of \$50,264.17.

IT: Awarded a grant for \$8,200 for use to increase cybersecurity for CLGW.

Wastewater Treatment: Held a meeting with TriplePoint to discuss this year's plan for preparing the lagoon for cold weather.

Chief Executive Officer Updates:

Land Survey: The survey is complete and a purchase contract is being drawn up to include contingencies that water is available in the amount and quality needed.

ISO: Discovered that the email address we had been using to send information to was not valid. Were able to send the information to the correct email and it has been sent to management for review with hopes that the ISO submitted will be updated with the correct information.

Frey Farms: No update.

Single Bill Cycle: Single billing cycle began in November. Bills will be sent to all customers on November 30<sup>th</sup> with a due date of December 14<sup>th</sup>.

Water Distribution Discussion: [Mr. Sparks entered the meeting at this point.] Jason MacDonald from Fisher & Arnold Engineering provided information on the hydraulic water model he recently completed. After detailed discussion of the data, Mr. Robertson made a motion for Fisher & Arnold to prepare a list of critical areas for pipe replacement, to include a cost. Mr. Baker seconded the motion, and all were in favor.

Miscellaneous general:

The next meeting will be held **Tuesday, December 13, 2022.**

Closed Session:

A Closed Session meeting was held, pursuant the Sunshine Law, RSMO 1998, Section 610.021, (3) hiring, firing, disciplining, or promoting of particular employees. Mr. Baker made a motion to enter closed session. Mr. Robertson seconded the motion, and all were in favor.

Adjournment:

There being no further business, Mr. Robertson made a motion to adjourn the meeting. Mr. Sparks seconded the motion, and all were in favor.

Attest:

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Randy Baker

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Secretary