

MEETING OF THE BOARD OF PUBLIC WORKS
June 7, 2022
Board Room-303 S. Anthony Street, Kennett, MO 63857

Members Present:

Bob Green
John Robertson
Randy Baker
Towny Sparks

Others Present:

Jamie Chitester, CEO
Marty Johnson, COO
Jill Rickman, CHRO
Randy Carter, City Council Member

Mr. Green called the meeting to order.

The May 10, 2022 open and closed session minutes were presented. Mr. Robertson made a motion to approve the minutes as presented. Mr. Sparks seconded the motion, and all were in favor.

The April 2022 preliminary financials were presented. No action was required.

The Uniform Policy update was presented. Mr. Robertson made a motion to approve the policy as presented. Mr. Sparks seconded the motion, and all were in favor.

The Voluntary Medical Leave Program was presented. Mr. Baker made a motion to approve the policy. Mr. Sparks seconded the motion, and all were in favor.

A resolution authorizing CLGW to apply for American Rescue Plan Act funding from Missouri DNR was presented. Mr. Robertson made a motion to present the resolution. Mr. Baker seconded the motion, and all were in favor.

System Operations:

Water Treatment/Wastewater-We will be applying for ARPA money from DNR for lead copper pipe inventory and assistance with a new water treatment plant. The VFD issues have been taken care of and things are running as they should be at the lagoon.

Electric-We expect to receive the 2400 transformer back from repairs next week.

Gas-Continuing to work on the annual leak survey. We are applying for a grant for assistance with the last section of pipeline replacement. An inspection from the PSC took place on May 2-3 and we received no recommendations.

Water-Continuing to flush, inspect, and paint fire hydrants. The water main break on St. Francis Street has been repaired. The ISO information has been submitted. We have not received any update. CLGW is reviewing the water distribution study to see how we can increase water flow to fire hydrants.

Power Plant-The plant generated 437 MWH/82 engine hours in May, for a savings of over \$22,000. When called on to generate, we push 6 MW.

IT-Two small outages due to squirrel chews have been repaired.

Credit Card Processing-We are looking to move to a company that allows for time of use and that will disallow credit cards but continue to allow debit cards. We are currently paying \$6,000 per month in credit card processing fees. The majority of the fees are driven from two large entities paying by credit card each month.

New well-Fisher & Arnold have been contracted to get a new well installed for CLGW.

APPA-Mr. Chitester, Mr. Johnson, and Mr. Sparks will attend the APPA annual conference next week.

GridLiance-New rates should be initiated soon and we expect to see some savings on the zoning cost.

Budget-The FY23 budget will be presented for approval at the next meeting.

Organization-Mr. Chitester described organizational structure and job title changes. We are also looking to implement a vacation buyback program for employees.

Miscellaneous general:

The next meeting will be held **TUESDAY, June 28, 2022.**

Adjournment to Closed Session:

A Closed Session meeting was held, pursuant the Sunshine Law, RSMO 1998, Section 610.021, (3) hiring, firing, disciplining, or promoting of particular employees. Mr. Baker made a motion to enter closed session. Mr. Sparks seconded the motion, and all were in favor.

Adjournment:

There being no further business, Mr. Sparks made a motion to adjourn the meeting. Mr. Baker seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary